



HillRAP Expectations

Training and Implementation Policy:

Educators seeking to implement HillRAP should plan for the following to complete training and implement successfully:

- Complete HillRAP Digital training, including 20 hours of self-paced online coursework and attendance at an interactive, live six-hour webinar on a scheduled date.
 - Online coursework must be completed at least 36 hours before the scheduled webinar
 - An iPad **and** another computer or tablet are required to participate in the live webinar
 - Complete a minimum of one implementation observation with a member of Hill's Professional Learning team.
- Maintain a valid HLS iPad app license, renewed annually.
- Have access to a classroom set of five iPads—one for the teacher and one for each of the students in the group.
- Keep group sizes to a maximum of four students.
- Conduct 45-minute lessons, 4-5 days per week.

Implementation Observation Policy:

All teachers receiving HillRAP training are required to complete an implementation observation with a Hill master mentor/project manager. This observation should be completed within six weeks of beginning HillRAP program implementation; if not completed within 90 days of the start of implementation, the observation will expire. Failure to complete this observation may result in a denial of access to the HLS instructional app. It is highly encouraged that additional observations be purchased and are required for advanced levels of implementation and/or certification.

HLS License Renewal Policy:

A valid HLS app license is required to implement the digital version of HillRAP. The license is included in a teacher's training package during their first school year of implementation. The license is assigned to the teacher who has received HillRAP training and must be renewed each year. Teachers are not permitted to share licenses. The renewal cost for the annual license is \$250 per teacher, and the license period runs from August 1st to July 31st of the following year. The HLS Account Administrator for the organization will be asked to verify their users for the upcoming school year in the spring. Invoicing will occur on or around July 1st of that year. The invoice must be paid within 90 days of the date of the invoice or access to the HLS app may be terminated.